

SUBJECT Recognition of Postsecondary Equivalent Courses Procedure

Learner Pathways Policy #A-29

PROCEDURES

The following procedures will be adhered to for recognition of postsecondary equivalent courses offered by Contract Training, Distance Learning and Continuing Education Departments.

1. Contract Training and Continuing Education Departments will provide the Registrar and the appropriate Dean with the list of planned courses which they believe might qualify for post-secondary equivalency.
2. The list of courses will be submitted at the earliest possible time prior to the start of the course. All documentation pertaining to course curriculum/outlines must be appended to the list.
3. The Dean will render a decision in consultation with the appropriate coordinators and/or faculty members on the equivalency of each of the submitted courses. A decision in writing will be forwarded to the department and the Registrar.